

Pawlet Public Library
Monthly Meeting of Board of Trustees

MINUTES

May 9, 2023

Present: Trustees in attendance: Harley Cudney, Grace Larson, Heather Lund, Kathryn Lawrence, Joni Lee

Lyndsi Barnes, Library Director

Community Members: Linda Welch, Jed Ruben, Adelle Santwire, Caroline Karett, Jeanine Seitz

Call to Order: 5:31 Harley calls to order

Public Comment: No public comment at this time

Review of Operating Norms: Harley goes over these.

Review of April Minutes: Joni motions to approve, Kathryn seconds, all agree.

Approval of Agenda: Grace motions to approve the agenda, Heather seconds, all agree.

Secretary's report: Grace has nothing to report.

Treasurer's Report:

- M&T account has been closed, but there are some remaining funds in process of being moved to the Berkshire bank account.
- Kathryn will forward the report for the first quarter of 2023 when she has it.
- Linda has been selling "rare" books online, so far it has come to just over \$700. Harley confirmed that there is a separate line item for "rare book sales" in the budget, outside of regular "book sale".

Director's Report:

- Lyndsi recaps successful scheduling for Pawlet Tech Time, May Story Time, Chair Yoga, Evening Yoga, Second Seed Saturdays (May 13 is the next one).
- Also scheduled are a movie night June 23, Summer Reading Camp on Thursdays starting August 10, Summer Music Camp for 3-6th graders July 11-14, Summer Concert on the Village Green July 15, July 29-30 Annual Book Sale, Amazing Butterflies children's program August 4th, Ben Ana Band reunion concert August 19th, and continuing Second Seed Saturdays through September.
- Spark Connecting Community grant is pending, this will be for the yoga program.
- VT Dept of Libraries Summer Program grant application has been approved for \$300.
- Lyndsi is working with Les Jorgensen with the grant from the VT Community Foundation for improving the library website, including a logo design/color palette.
- *Pawlet Library Read All About It* was launched May 1, 2023 – not all board members received it, Lyndsi will look into why.
- Vermont Department of Libraries Capital Needs Assessment Grant has been submitted (Thank you Lyndsi!)

Annual Book Sale Committee Report –

- Committee has decided to raise prices - \$4 hardcover, \$2 softcover, \$5 coffee table, \$2/5 or \$.50 “pocket books” outside table. \$10 for a bag of books.
- Harley will ask for quality book donations via Front Porch Forum.
- Heather will look into sending a parent note home with students asking for quality book donations.
- Harley will work with volunteers for book sorting.
- Concessions – do we want to make this more of an event, not just book sales? Everyone agrees that having a food truck would be great, it would add to the atmosphere while not burdening the school or volunteers. The Sugar Shack was suggested.
- Kathryn and Caroline will see if they can find someone to coordinate a bake sale.
- Linda – will we have coffee/treats for workers?
- Heather mentions that we should contact Stewarts to see if they would donate ice cream.
- Harley wants to ask for new/additional signs for the book sale.
- Kathryn will take care of cash for the book sale, as well as food and water for the sales crew.
- Heather and Joni will work on publicity for book sale.
- Heather suggests giving Mettowee school students a \$2 gift certificate for the sale to encourage attendance.
- Lyndsi will do a press release/flyer for the sale.
- There will be a post sale thank you party for volunteers at the library.
- Leftover books from other library sales/Northshire will not be accepted.

Library Repairs –

- Harley reports that the first repair of the ceiling in the children’s room has been completed, more to follow in the media room, and monitoring to ensure the problem has been resolved.

Library Usage Policy –

- How should we address library use fees? Joni – we need to revisit what constitutes library use, and what goodwill and community use is worth relative to \$100-\$200/year if we charge for use of the library building.
- Heather points out that we need to be clear on what insurance allows for, and who is covered (i.e. does a library board member/employee need to be present in order to be covered? Is there a difference in coverage if it’s within/after hours?).
- Town carries insurance, not the library.
- Library Board needs to submit use policy to the Select Board before anything is changed.
- Harley will check with the Select Board regarding insurance policy.
- Home School Group – Grace motions to allow them to use the library 10-12 Tuesdays, Kathryn seconds, Heather votes no, all others vote yes. Motion passed.
- Jed mentions that more programs held outside of regular hours actually diminishes patronage disruption and should be encouraged.
- Next meeting we will further discuss rewriting library space usage policies.
- Lyndsi points out that the VT Department of Libraries has an online orientation that could be helpful for this.

8:07 pm Joni motions to adjourn, Heather seconds, all agree.

Next meeting June 6, 2023, 5:30pm at the library