

Special Meeting of the Pawlet Library Board Hiring Subcommittee  
Pawlet Public Library  
Meeting Minutes  
June 27, 2024

Meeting was called to order at 6:05pm by Harley Cudney

Present:

Pawlet Public Library Hiring Subcommittee: Joni Lee, Harley Cudney  
Members of the Public: Cori Rail, Sue LaPorte, Molly Beverage, Linda Lynton,  
Lyndsi Barnes, Bob Herbert, Lauren Herbert

Additions to the Agenda:

- Harley adds informational section on the subcommittee's hiring process to the agenda. Approved.

Public Comment:

Lyndsi Barnes notices that there was an addition to the agenda and questions the legality of adding an agenda item in a special meeting. Discussion ensues. The board will add the additional information from the meeting to the next regular meeting of the full board on July 2, 2024 as well as include the information as an addendum to these minutes as well as the minutes for the next regular meeting in order to provide transparency and public insight into the hiring process.

Lauren Herbert questions why a community member has not been added to the hiring committee as promised, and suggests JoAnn VanMeter for the position. Harley agrees this is a good idea, and agrees to seek her counsel now that the board is through the preliminary stages of the process.

Cori Rail requests a microphone be made available for the public comment, Harley says that he will bring this up in the next full board meeting.

Cori questions the board's policies regarding hiring, stating that having proper policies in place protects the town, candidates and library.

Sue LaPorte asks: Has the committee informed potential candidates about Lyndsi Barnes' intention to sue the board for wrongful termination and complaints made to the Attorney General's office about the board's lack of transparency. Discussion follows, Joni notes that this question will be answered in the additional information that the board is intending to present.

Board motions to enter Executive Session to discuss the appointment or employment or evaluation of a public officer or employee at 6:28 pm. Motion made by Joni, Harley seconded, motion carries.

Joni motions to leave Executive Session after making no decisions at 9:35pm. Harley

Cudney seconds.

Joni Lee motions to adjourn, Harley Cudney seconds. Meeting adjourned at 9:36 pm

Minutes submitted by:

Joni Lee

Minutes approved by:

Appendices: Meeting Warning, Process Overview (updated post meeting to reflect consulting with community members)

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## Warning

Pawlet Public Library Hiring Committee - Special Meeting

Thursday, June 27, 2024, 6:00 pm

Pawlet Public Library, 141 School St., Pawlet, VT 05761

<u>AGENDA</u>	<u>Time</u>
Call to Order.....	6:00
Recording of members & guests present & introductions as needed.....	6:01
Public Comment.....	6:02
Approval of Agenda, <b>Addition</b> or <del>Deletion</del> of Agenda Items.....	6:15
<b>Hiring Process Overview.....</b>	<b>6:16</b>
Executive Session to discuss the appointment or employment or evaluation of a public officer or employee	6:29
Adjourn.....	TBD

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## Process Overview

1. Advertise position
  - A. Manchester Journal - Paid advertisement
  - B. Front Page Forum announcement - Pawlet & Wells
  - C. Front Page Forum - paid advertisement
  - D. Vermont Library Association job board
  - E. Vermont Department of Libraries listserv
  - F. Granville Sentinel, Lakes Region Free Press, Whitehall Times, Washington County Free Press - paid display advertisement
  - G. Via word-of-mouth to possible candidates and people who may know possible candidates**
2. Screen received applications
3. Obtain references for viable candidates via email and telephone
4. Interview by telephone (see list of questions & statement below)
5. Evaluate written responses to written questions (see written questions below)
- 6. Send materials received to selected community members to solicit written feedback**
7. Develop rank-ordered list of recommended candidates for the full board to consider