

Pawlet Public Library
Meeting of Board of Trustees Hiring Committee
DRAFT MINUTES
September 2, 2025

Present: Trustees in attendance: Lauren Herbert, Grace Larson, Cori Rail, Sue LaPorte, Joni Lee

Members of the public present: Jennifer Sullivan, Linda Welch, Mike Robinson, Joanne Van Meter, Liz Dodge

10:02 Call to order

- Cori reads Operating Norms.
- Agenda – Sue motions to approve agenda, Grace seconds, motion carries.
- Public Comment:
 - o Liz – Supports volunteers in the community, her vision for a new director would include outreach to the community, all ages included.
- Lauren motions to approve the minutes for 8/19 & 8/22, Sue seconds, motion carries.
- Lauren motions that the Board go into executive session pursuant to 1 VSA s313(a)(3) for the appointment, employment, or evaluation of a public officer or employee, and invite Joanne Van Meter, Jennifer Sullivan, Mike Robinson, and Phoebe McChesney (who is unable to attend) to join. Joni seconds, motion carries.
- 10:08 enter executive session.
- Sue motions to leave executive session, Lauren seconds, motion carries.
- 11:15 leave executive session. No action taken.
- Sue motions to invite candidates #2 & #4 for in-person interviews. Lauren seconds. Joni abstains, Grace, Cori, Sue and Lauren vote yes, motions carries.
- Sue motions to enter executive session pursuant to 1 VSA s313(a)(3) for the appointment, employment, or evaluation of a public officer or employee to discuss interview questions. Lauren seconds, motion carries.
- 11:21 enter executive session.
- Sue motions to leave executive session, Grace seconds, motion carries.
- 12:07 leave executive session.
- 12:09 back in regular session.
- Sue motions to approve the questions as discussed in executive session, Grace seconds, motion carries.
- Timeline and next steps:
 - o Interviews should take 30-45 minutes.
 - o Discussion of possible times, Grace will email candidates right away to facilitate scheduling as soon as possible.
 - o Do we need to warn the interviews as open meeting under open meeting law? It would appear so. We will set up warned meetings for the interviews, as well as a warned meeting for the Hiring Committee to make a recommendation to the Board.
- Cori reads Operating Norms.
- No public comment.
- Next regular meeting September 9, 2025 6pm at the Pawlet Public Library.
- Lauren motions to adjourn, Joni seconds, motion carries.
- 12:25 meeting adjourned.