

Minutes : Pawlet Public Library Board of Trustees Regular Meeting

Tuesday April 7, 2026, 6pm Pawlet Public Library, 141 School St, Pawlet, Vt 05761

Board Members Attending: Cori Rail, Amy Miller, Lauren Herbert, Phoebe McChesney, Susan LaPorte

Public: Roscoe Stark, Chris from PEG TV, Gordon Dossett -Manchester Journal

Call to order at 6:01pm by Cori

Operating Norms read by Cori

Addition of Agenda Item by Lauren re: Helen working an extra day to work on the web site- Will discuss during Library Report. Cori asked that we change the order of 11 and 12. Motion to amend agenda with these changes by Amy. Second by Phoebe. Passed unanimously.

Public Comment by Roscoe encouraging us to adjust library hours so that we are open later one evening a week. Discussed "Creativitree" group.

Board Organization: Cori brought up the Stowe Library Calendar and we looked at it. We will add board education for new members and Chair education. Motion by Susan. Second by Lauren. Passed unanimously.

Sue will send around the Rules of Procedure for McCullough Library and Bennington Library . We will look at the bylaws at the same time so that they are in agreement. We will discuss in May.

Approval of March 10,2026 meeting minutes. Motion by Lauren. Second by Amy. Passed unanimously.

Treasurers Report by Lauren. Motion to approve and sign warrant by Amy. Second by Phoebe. Passed unanimously.

Discussed Quarterly budget report ,balances and timing of report. Lauren will discuss with Julie Mach.

Library Report: Thorough library report from Helen and Heidi read by Susan. After discussion by the board, it was decided to make Kanopy work better for our patrons and to increase Libby from 2 week limit on E Books to 4 weeks if at all possible. Susan will work with Helen on this.

Discussion on changing library hours to Tuesday 11-5,Wednesday 9-7,Thursday 11-5, Friday 9-5, Saturday 10-2.Lauren and /or Susan will open at 9am for Bone Builders on Mondays. Motion by Lauren. Second by Amy. Passed unanimously.

Fundraising: Nothing new to report on MERP Grant.

Cori and Rhonda have been working on the ALA Grant. Now that the grant process is moving along, Phoebe will be the contact person for the board.Motion by Lauren. Second by Susan.

Library Merch and Swag: Lauren brought in some T shirts and caps for Robotics and we saw ideas for Library T Shirts and bags. There are many colors to choose from. We will be looking at the choices.

Book Sale: Amy will be the contact person for the book sale. Motion by Lauren. Second by Susan. Passed unanimously.

Discussion regarding the advertisement for Library Director- create a more compelling add? Contact Andy Robinson? Adds are currently out at the usual sites.

Security cameras: we received a quote from Country side . We will need to get other quotes. Amy is familiar with Ring Cameras. Susan will look into Ring.

We need to update the Web Site. Helen will update the site on a future Monday. Board members will be sending Helen their ideas of what the site needs. Talked about Tech Time.

Key Policy: Attorney(Jessica) will look over our new policy when it is written. Bone Builders won't need a key anymore because of our new hours. Motion by Lauren. Second by Sue. Passed unanimously.

Volunteer Policy: Amy will work on obtaining background check information because we have a vulnerable population. What level of security will we need and will checks for NY residents be different? Free version of background checks.

Amy brought up possible future events-Promote Poetry Month, Author Events, Jane Cruz Kindness events .Motion by Susan . Second by Phoebe. Passed unanimously.

Brief discussion about next week's report to the Select board. Cori will give the report.

Reflection on operating norms read by Cori. We agreed that we did well.

Public Comment: none

Next Meeting:May5,2026

Motion to Adjourn Phoebe. Second by Lauren. Passed Unanimously.

Meeting Adjourned 8:31pm

Respectfully Submitted,

Susan LaPorte, Secretary

