

Thursday, July 16 Minutes

Present: Phoebe McChesney, Lauren Herbert, Cori Rail and Amy Miller. Absent: Sue LaPorte.

The meeting was called to order at 6:04 pm.

Meeting Norms were reviewed.

A motion was made by Phoebe, seconded by Lauren to approve the agenda. Motion carried.

Public comment: Gordon of Manchester Journal asked of a director hiring timeline but no specifics were provided.

Lauren read a statement submitted from Joanne VanMeter that praised the staff. Present was Linda Linton who was in agreement with the statement.

A motion was made by Lauren, seconded by Phoebe to approve the minutes of the June 2nd meeting. Motion carried.

Treasurer's Report:

Lauren presented the warrants. A motion was made by Amy, seconded by Phoebe to approve the warrants. Motion carried.

Lauren made a motion for Julie to give \$800 cash or the historically appropriate amount for the book sale to make change. This was seconded by Phoebe. Motion carried.

Square will be available for the book sale as well.

August budget update will occur after Lauren and Julie can meet and discuss.

Library Report:

Copies of the report were reviewed. A request was made for the website to showcase the merchandise that is available with photos.

A patron offered a 3D printer but a formal proposal to the board is needed.

A motion was made by Lauren and seconded by Amy to extend the temporary positions to Sept. 30. Motion carried.

Cori shared it could be next week that email addresses are available with a new domain for board members. The lawyer can access these and they will be able to be turned off/on by an administrator.

MERP/ALA grant update:

Lauren reported the geo-thermal project might need less units but the 20% that was believed to be available to make the building more ADA accessible is optional and will not be coming to us but will be applied to the geo thermal project. They will be breaking ground soon and a celebration is expected to highlight this project.

ALA:

Phoebe shared that a survey was created and posted on Front Porch Forum. The deadline is July 22nd. They offered to also have in-person interviews or additional follow-up interviews but none have occurred thus far. There will be a report in early August. The focus of the survey is for those trying to access the library and can't.

Book Sale:

Amy reviewed the list of needs that are still to be determined.

Amy will talk to 6th graders families to see if they can help Sunday afternoon in stacking of books. Books do not need to be boxed and hauled back to Jed's. Bay State will get them directly from the school on Monday, July 27. Amy will connect with Saint Gobain per Cori's email. Amy will confirm Sunday ice cream donation. Amy will connect with Janine about food/volunteer numbers. Amy will connect with the custodians and let Phoebe know when so both can assist with table hauling. Amy will confirm the times about the 4-H club hauling books Wednesday. Amy will staff the bake sale. All should promote the bake sale and baked goods donations for Saturday. To be determined: a pricing system or by donation only for baked goods (and signage).

Another posting for baked goods and sale info should be on Front Porch Forum.

Amy posted the sale details on the book sellers website for free.

Phoebe will staff the children's book area.

Lauren will do all things food/water. Regarding food for volunteers - how many volunteers to expect and what kinds of sandwiches (subway or deli meats)? Pizza times and place and quantity need to be determined.

Heidi will work in the library Saturday, the 25th and can direct people to the school. Lauren will get a banner at the town green. Phoebe will post the last two signs on 22 and in West Pawlet.

Shirts are in the lower level of the library. Janine pulled out the needed materials and shared the tables are scattered – 33 total and 1 card table.

Systematically, it was better to have the children's books loaded separately due to where they are displayed.

There are a number of expenditures that need approval as warrants during the August meeting per the book sale: PTO, Custodians, 4-H, food reimbursement, Bay State, etc.

A motion was made by Lauren, seconded by Amy to allow spending for the book sale food at no more than \$500. Motion carried.

Executive Session:

Lauren made a motion, seconded by Amy that the board find that premature general public knowledge regarding the discussion of a personnel matter would clearly place the individuals or public body involved at a substantial disadvantage.

Lauren made a motion, seconded by Amy that the board enter Executive Session pursuant to 1 V.S.A. 313(a)(3) to conduct interviews and discuss the appointment or employment of candidates for the position of Library Director.

Executive Session recess at 7:11 pm.

A motion was made by Lauren and seconded by Phoebe to come out of executive session. Motion carried.

Executive session ended at 8:56 pm.

A motion was made by Amy and seconded by Phoebe to have Cori proceed with offer of employment to the candidate as discussed. Motion carried.

No further public comment.

Discussion of Select Board highlights: Offer is in the works, program update, book sale update and public comments/feedback is good.

Next agenda: talk about the retreat and VCIC background checks.

Next meeting is Wednesday, August 5 at 5:30 pm.

A motion was made by Lauren and seconded by Amy to adjourn the meeting.

Meeting adjourned at 9:00 pm